

WEST WALES REGIONAL PARTNERSHIP BOARD

15 MAY 2019, 10.30AM

Democratic Services Committee Room
County Hall
Carmarthen
SA31 1ZD

Minutes

Present

Cllr Jane Tremlett (CllrJT), Carmarthenshire County Council (Chair)
Jake Morgan (JM), Carmarthenshire County Council
Cllr Tessa Hodgson (TH), Pembrokeshire County Council
Cllr Alun Williams, (CllrAW), Ceredigion County Council
Hazel Lloyd-Lubran (HL), Ceredigion Association of Voluntary Organisations
Judith Hardisty (JH), Hywel Dda University Health Board
Sarah Jennings (SJ), Hywel Dda University Health Board
Margaret Allen (MA), Carer representative (Part)
Joanne Silverthorne (JS), Carer representative
Steven Griffiths (SG), Carer representative
Jonathan Griffiths (JG), Pembrokeshire County Council
Carys James (CJ), Ceredigion County Council
James Tyler (JT), User representative
Cathryn Thomas (CT), Social Care Wales
Elaine Lorton (EL), Hywel Dda University Health Board
Gaynor Toft (GT), Ceredigion CC
Ros Jervis (RJ), Hywel Dda University Health Board

Also in attendance:

Sue Morgan (SM), National Director and Strategic Programme Lead for Primary and Community Care (Part)
Kim Neyland (KN), West Wales Care Partnership
Martyn Palfreman (MP), West Wales Care Partnership
Jessica Rees (JR), (Minutes), West Wales Care Partnership
Karen Chandler (KC), Pembrokeshire People First

Apologies

Jill Paterson (JP), Hywel Dda University Health Board
Alan Thomas (AT), User representative
Melanie Minty (MM), Care Forum Wales

1. Welcome and introductions

The Chair welcomed attendees to the meeting. Round table introductions followed. She congratulated TH on her recent appointment within Welsh Government to be a part of the national independent safeguarding board.

2. Apologies

Apologies were noted.

3. Minutes of previous meeting held on 25 March 2019 and Matters Arising

RJ advised that she had given her apologies for the previous meeting. With that amendment, the minutes were approved as an accurate record of the meeting.

Matters Arising

Item 4: Carer representation on Carers' Development Group

SJ advised that carers representatives on the RPB were now invited to attend meetings of the Group but had not been able to attend to date. They had nevertheless provided input into the development of ICF bids for carers which had informed final submissions

Item 5: Appointment of Housing and Education representatives

MP advised that Gareth Morgan the Director for Education and Children in Carmarthenshire CC had been nominated to sit on the RPB, meeting new requirements within the revised regulations. Gaynor Toft (Corporate Manager – Housing, Ceredigion CC) and Jonathan Morgan (Head of Homes and Safer Communities, Carmarthenshire CC) would both sit on the RPB to represent housing, along with a Registered Social Landlord (RSL) representative, currently being sought through discussions with organisations operating within West Wales.

Regional Leadership Group

Members were advised that a meeting of the Regional Leadership Group, established under the agreed revisions to regional governance, would be convened shortly and an update provided at the next meeting.

Item 8: Tackling Out of County placements

CIrAW advised that a paper setting out the current position in West Wales and initiatives aimed at reducing the number of out of county placements was being prepared and would be presented at the next meeting.

Item 10: Regional PSB/ RPB meeting 7th June 2019

MP reported that a joint meeting of the 3 West Wales PSBs, the RPB would be held on 7 June to explore opportunities for closer joint working. Representatives of Powys RPB and PSB had also been invited to share learning. RPB members were encouraged to register for the event if they had not already done so and feedback would be provided at the next meeting.

Regional conference

MP informed members that the West Wales Care Partnership annual conference scheduled for 23 May had been postponed due to the European elections. The Conference would now take place on 10 October at Parc y Scarlets in Llanelli. The Deputy Minister for Health and Social Services would be in attendance for part of the day.

4. National Strategic Programme for Primary Care

The Chair introduced Sue Morgan, the National Director and Strategic Programme Lead for Primary and Community Care, who attended for this item and provided a presentation on the national Strategic Programme for Primary Care.

Building on previous policy directives 'Setting the Direction' (2010) and the Primary Care Plan for Wales (2015-18), consolidating the development and cluster working across Wales and reflecting the principles of A Healthier Wales, the new programme had been launched by the Minister for Health and Social Services in November 2018. The programme was focused on:

- Measuring what matters to people
- A greater emphasis on wellbeing
- Joining up health and social care and upscaling successful models
- A whole system approach
- Investment in new technologies
- Shift from acute to community

Six key workstreams had been established, as follows:

- Prevention and wellbeing
- 24/7 model of care
- Data and digital technology
- Workforce and organisational development
- Communication and engagement
- Transformation programme and cluster development

The approach had been endorsed by the National Primary Care Board on 9 May.

Discussion took place on the implications for the RPB and how national and local actions could be aligned. The following points were raised:

- It would be vital that RPBs were engaged actively in delivering the ambitions of the programme and communicating with staff and stakeholders.
- There were clear overlaps between the national programme and regional programmes being taken forward with Transformation Fund resources. Several of the West Wales programmes would be addressing key objectives of the primary care model, including seamless care, 24/7 response and technology-enabled care. It would be important to join activity up to maximise impact and also to avoid duplication. Coherent communication would also be vital. This was acknowledged and SM stated that careful attention was being paid to regional transformation programmes in taking the national work forward.
- Resourcing of the programme was key – SM advised this would be primarily through redirecting existing resources to deliver new models. Limited programme capacity was being appointed to support implementation.
- The digital aspects of the programme were likely to highlight current limitations of the Welsh Community Care Information System (WCCIS) and the opportunity would need to be taken to extend its reach and functionality to bring in all parts of the system, including GPs
- Effective engagement of GPs would be vital to the success of the programme. Revisions to the GP contract provided opportunities here.
- The crisis in availability of GPs in rural areas also needed to be addressed through the programme as this was having a huge impact in terms of admissions to hospital. SM gave reassurance that workforce issues and the development of sustainable models were being prioritised within the overall programme.

The Chair thanked SM for her presentation and for the helpful discussion. It was agreed that ongoing conversation with the RPB would be helpful as the programme progressed and arrangements would be put in place to facilitate this. **ACTION: MP**

8. Service user/ carer involvement in the work of the RPB

This Item was brought forward by the Chair with the agreement of the Board.

MP advised members that, following discussion at the previous RPB meeting, user and carer representatives had developed a series of recommended improvements which would enable them to contribute to discussions and the business of the Board more effectively. This work had coincided with an external evaluation commissioned from Practice Solutions to evaluate service user and carer involvement in the RPB. This work had been funded through a regional Facilitation Grant provided by Social Care Wales.

Whilst the Practice Solutions report had identified a number of instances of effective practice in West Wales, it nevertheless included areas for

improvement, a number of which aligned with those identified by service users and carers on the Board.

JS and MP took members through the recommendations from both reports. JS stressed that the involvement of users and carers in delivery of transformation programmes and in the drafting of papers for the RPB would need to underpin the other suggested improvements. Whilst discussing the recommendations, the following points were raised:

Service user and carer representatives appreciated other members listening to their concerns, which placed the West Wales RPB ahead of others in Wales
Jargon should be avoided and the pace of discussions slowed down to enable all members to contribute

Earlier circulation of papers would provide an opportunity for individual members to familiarise themselves with the content; the possibility of circulating papers in separate 'lots' as they became available should be considered

The example of the involvement of the Dream Team in meetings of the regional Learning Disability Programme Group (including leading alternate meetings) should be considered in respect of the RPB; a video providing an overview of the Team's key role in the development of the regional LD Charter had been produced and it was agreed to present this to a future meeting of the RPB

As improvements were implemented it would be important to capture these and the possible development of guidance to support other RPBs could be considered

SG suggested that feedback systems that have been adopted in certain minor injury units where service user can provide feedback of the services which could be used more widely within the HDdUHB footprint to measure client satisfaction with provision and influence RPB priorities and future service development accordingly.

SJ advised that a Friends and family model that is currently being used in NHS England has been adopted by parts of Wales and is due to be rolled out after successful testing and suggested that The director of nursing could be invite to a future meeting to present on the model.

JM advised that Carmarthenshire County Council is looking into rolling out the friend and family model in their carer homes.

MP informed members that the recommendation suggesting remuneration of user and carer representatives would be considered separately by statutory partners. **ACTION: MP**

5. A Healthier West Wales Transformation Programme update

MP briefly updated members on current progress, which included:

- Development of detailed delivery plans and financial profiles for the three approved programmes
- Expansion of programme management capacity and revised programme governance
- Preparations for programme evaluation and the establishment of a regional Research, Innovation and Improvement Coordination Hub
- Submission to Welsh Government of revised bids for those programmes not approved in the first round, in respect of which a response was still awaited

A fuller update would be provided at the next meeting. **ACTION: MP**

6. RPB Annual Report 2018-19

MP stated that the RPB was required to publish its annual report by 30 June. This was currently being drafted. A high level document outlining key achievements of the RPB had been circulated to the RPB providing a preview of information that would be included in the full report; this was noted. Members agreed arrangements for consideration of the draft report and virtual sign-off during June. **ACTION: MP**

7. Integrated Care Fund 2018-19 and 2019-20:

2018-19 Quarter 4 report

KN advised that the Quarter 4 report had been submitted to Welsh Government. A report providing highlights of outcomes had been provided for members and a link to the full report would be circulated. **ACTION: KN**

It was noted that Welsh Government had amended reporting requirements for the revenue programme for 2019-20. Financial reports would now be required on a quarterly basis, with full outcomes reports every six months.

Revenue Investment Plan 2018-20 – Welsh Government feedback

It was confirmed that the Revenue Investment Plan had been submitted to Welsh Government following RPB approval in March. Further details had been requested on how locally delivered programmes were contributing to regional objectives, the proportion of funding going to social value organisations and the impact of all programmes on carers. Revisions to the plan were also required to bring the programme within budget. Specifically, the regional proposal for enhanced preventative services for children on the edge of care needed to be developed further before proceeding. These requests were currently being addressed and an update would be provided at the next meeting.

Major Capital Programme

MP advised that regional programmes focusing on reablement centres of excellence, supported living for people with learning disabilities and mental health problems, regional provision for children with complex needs and local 'parent and baby units'

had been approved in principle. Detailed delivery plans would now be developed prior to ministerial endorsement.

JH expressed concern over the extent of time limited funding streams and the significant risks to the health and care system in the event of this funding being withdrawn. The need for effective exit strategies was emphasised.

JM advised that concerns over the limited duration of the Transformation Fund in particular would be raised with the Minister for Health and Social Services in a regional meeting which would take place later in the day.

9. Any Other Business

A Healthier Wales – regional events

MP advised that Welsh Government would be holding regional stakeholder events around A Healthier Wales during the summer and had asked RPB Chairs and representatives to take part. Further information would be provided in due course. Filming of transformational activity across Wales was also being undertaken, with the Porth Gofal programme in Ceredigion being included in the first round.

The RPB was asked to note two webinars that were being run by Wales Audit Office exploring good practice in relation to RPBs. These would take place in July and members were encouraged to participate. Further information would be circulated shortly. **ACTION: MP**

10. Next meeting:

18 July 2019, 2PM Penmorfa, Aberaeron