

WEST WALES REGIONAL PARTNERSHIP BOARD

19 SEPTEMBER 2019, 10.30AM

Room TL03
Teaching and Learning Building
University of Wales Trinity St David's
Carmarthen
SA31 3EP

Minutes

Present

Cllr Jane Tremlett (CllrJT), Carmarthenshire County Council (Chair)
Cllr Tessa Hodgson (TH), Pembrokeshire County Council
Anna Bird (AB), Hywel Dda University Health Board
Judith Hardisty (JH), Hywel Dda University Health Board
Ros Jervis (RJ), Hywel Dda University Health Board
Hazel Lloyd-Lubran (HL), Ceredigion Association of Voluntary Organisations
Jill Paterson (JP), Hywel Dda University Health Board
Joanne Silverthorne (JS), Carer representative
Gaynor Toft (GT), Ceredigion CC
Ros Jervis (RJ), Hywel Dda University Health Board
Carys James (CJ), Ceredigion County Council
Sarah Jennings (SJ), Hywel Dda University Health Board
Jake Morgan (JM), Carmarthenshire County Council
Jonathan Morgan (JM), Carmarthenshire CC
James Tyler (JT), User representative
Karen Chandler (KC), Pembrokeshire People First

Also in attendance:

Ben Fulton (BF), Dream Team Member (Part)
James Dash (JD), Dream Team Member (Part)
Maya Sonvico (MS), Dream Team Member (Part)
Kim Neyland (KN), West Wales Care Partnership
Mark Llewellyn (ML), Welsh Institute for Social Care
Jessica Rees (JR), (Minutes), West Wales Care Partnership
Martyn Palfreman (MP), West Wales Care Partnership
Rebecca A Jones (RJ), West Wales Care Partnership
James Jewell Edmonds (JE), West Wales Care Partnership
Michael McClymont (MM), West Wales Care Partnership
Julia Wilkinson (JW), Carmarthenshire CC/Hywel Dda University Health Board (Part)

Apologies

Margaret Allen (MA), Carer representative (Part)
Steven Griffiths (SG), Carer representative
Jonathan Griffiths (JG), Pembrokeshire County Council
Melanie Minty (MM), Care Forum Wales
Gareth Morgans (GM), Carmarthenshire CC
Cllr Alun Williams, (CllrAW), Ceredigion County Council
Alan Thomas (AT), User representative
Cathryn Thomas (CT), Social Care Wales

1. Welcome and introductions

The Chair welcomed attendees to the meeting. Round table introductions followed.

2. Apologies

Apologies were noted.

3. Minutes of previous meeting held on 18 July 2019 and Matters Arising

The minutes were approved as a true and accurate record of the meeting. There were no matters arising.

JM requested that in future, meeting rooms should be sourced within partner buildings to avoid costs for room hire.

4. Membership update

MP advised that the Chair had written to the Welsh Ambulance Service Trust (WAST) requesting a nominee to join the RPB.

Conversations were ongoing with Community Housing Cymru regarding the identification of representatives to sit on the Board.

5. West Wales Learning Disability Charter – Overview presentation

Cllr JT welcomed the 'Dream Team', a group of people with learning disabilities formed to advise organisations on issues that matter and which had led on the development of the West Wales Learning Disability Charter. The Charter – the first of its kind in Wales – had been developed with funding from the Integrated Care Fund (ICF) and had been formally launched by the Deputy Minister for Health and Social Services and endorsed by the First Minister at the Pembrokeshire Show in the summer.

Following introductions from members and a brief outline of the Team's objectives, a video was shown providing further information on the content of the Charter and aspirations for rolling it out across the region and beyond.

It was agreed that the RPB would become signatories to the Charter, demonstrating its support and the full commitment of partners to its objectives. Cllr JT signed on behalf of the Board. KC requested that a photograph of the signing be sent to the Charter's email address. **ACTION: MM**

JH requested that an update be provided on the anniversary of the launch, to identify the impact of the Charter. The invitation was accepted and KC advised that audits undertaken to see whether signatories to the charter were implementing the improvements it set out, which would inform this update. **ACTION: KC/ MP**

The Team were commended on their work and it was noted that they had been shortlisted for an award under the Empowerment and Co-Production Category at the NHS Wales Awards that evening in Cardiff. The Chair wished the Team every success on behalf of the Board.

6. Regional Workforce Update

Cllr JT introduced Rebecca Jones, Regional Workforce Programme Manager within the West Wales Care Partnership, who was in attendance to provide an update on the regional workforce programme.

The update provided information on the following areas of work:

- Development of a national Workforce Strategy for health and social care, led by Social Care Wales (SCW) and Health Education and Improvement Wales (HEIW), meeting a commitment within A Healthier Wales. The strategy would focus on seven core themes: Valuing and retaining our workforce; seamless working; digital; attraction and recruitment; education and learning; leadership; and workforce shape. Consultation on the draft strategy had recently closed and a response had been submitted on behalf of the Partnership. Development of a regional workforce strategy was planned which would broadly reflect the national themes and seek to secure an appropriately skilled and resourced workforce to deliver wider service transformation
- Establishment of a Regional Workforce Group, co-chaired by Lisa Gostling, Director of Workforce and Organisational Development for Hywel Dda UHB and Jonathan Griffiths and bringing together key professionals from across the region and the different sectors to take forward the workforce agenda. A facilitated forward planning session of the Group was scheduled for 27 September to identify opportunities and challenges and set regional priorities
- Development of a ground-breaking professional development for commissioners which would be rolled out over the coming period and include an accredited element alongside master classes focusing on key areas such as outcome-based commissioning and co-production
- A forthcoming review of recruitment initiatives within the region to identify effective practice, which would provide a basis for extensive engagement across sectors in the development of an improvement action plan for West Wales

- A training needs analysis focusing on dementia, funded through the ICF, which would inform professional development moving forward
- Work to consolidate and improve workforce planning across partner organisations
- Analysis of the training and development implications of Transformation Fund programmes so that opportunities and risks can be properly addressed

Following the presentation the following points were raised during discussion:

- The need for the region to be actively influence the final shape and delivery of the national workforce strategy. MP confirmed that was being progressed with SCW and HEIW.
- The requirement to address the issue of different terms and conditions and pay disparities across sectors through the national Workforce Strategy, to support integrated working. RJ confirmed that this had been identified as a priority.
- The critical nature of equipping staff to use available and developing digital infrastructure in providing care and support.
- The need for the Strategy to quickly address challenges around capacity and suitability of the workforce to avert an impending national crisis.
- The need for unpaid carers to be included in the scope of the Strategy given their contribution to the health and care system. RJ advised that this was a commitment in taking the Strategy forward.

Cllr JT thanked RJ for the presentation and a short break followed.

7. A Healthier West Wales Update

MP provided an update on delivery of the Healthier West Wales programme funded through the Transformation Fund. He advised that extensive preparatory work had continued over the summer prior to commencement of delivery of the three funded programmes across the region and confirmed that the delivery phase would start in some areas imminently.

Members acknowledged the extensive work required in the set-up phase of large programmes of this nature and it was noted that this had also been the case in other regions, resulting in low levels of draw-down across the Fund to date. MP provided reassurance that delivery was on track for the remainder of the funding period, although there were obvious challenges in terms of realising benefits and evidencing impact within the relatively short timescales involved. He advised that the Minister for Health and Social Services had not yet responded to the Chair's recent request for an extension to the funding period and that this response would be chased. **ACTION: MP**

It was agreed that expenditure needed to be monitored closely moving forward and that opportunities should be taken where appropriate to reallocate slippage to other linked areas of work, including those that had been the subject of resubmitted bids on the summer in respect of which Welsh Government had yet to make decisions. MP confirmed that discussions were underway in relation to this.

JW was then welcomed to the meeting and provided members with an overview of a regional outcomes and benefits framework which was being devised to help partners assess the impact of individual funded programmes and their contribution to longer term 'global' outcomes which would form a 'dashboard' against which the partnership would be able to track progress in the future. She stressed that the framework would seek to capture benefits in terms of performance improvement, financial savings and, crucially, qualitative impact on the wellbeing of individuals involved in the funded programmes. The input of the RPB in the ongoing development of the framework and in considering its findings through the lifetime of the programmes would be vital. The framework would, over time, be extended across other programmes such as ICF and discussions were underway with colleagues in Hywel Dda UHB to ensure a consistent approach in relation to assessing impact of the 'Healthier Mid and West Wales' health and care strategy.

MP further advised that a tender was currently out for the appointment of external evaluators to undertake phased evaluation of the programme. They would be required to work with partners to refine the outcomes and benefits framework. Additional ring-fenced funding had also been made available to the partnership to establish a Regional Innovation and Improvement Coordination Hub to support evidence-based practice and sharing of successful models into the future. Steps would be taken to recruit to the hub over the autumn.

TH suggested that a process such as friends and family or trust pilot/ trip adviser style form might be created to capture individual impact of programmes. The involvement of individuals in designing such an approach would be vitally important.

MP advised of a further two A Healthier Wales roadshows, facilitated by Welsh Government and following on from a successful first event in Carmarthen on 8 September, attended by the Minister for Health and Social Services. Details of the remaining events were as follows:

- 8 October, 1-4pm - Haverfordwest
- 25 November, 1-4pm- Aberystwyth

MP asked members to promote these events with colleagues.

8. Integrated Care Fund 2019-20 Update

KN provided a brief update on the ICF Programme as follows:

Revenue

At the end of Quarter 2, spend and activity were broadly on course with no significant cause for concern.

Capital-

The first tranche of proposals had been approved by the Minister with a process agreed with Welsh Government colleagues to draw down funding incrementally in stages for larger schemes, rather than drawing down funding on final tendered costs. The first project to receive a grant offer was Green Acres in Carmarthen, for its full ICF allocation. The second project in receipt of a grant offer is Cylch Carron in Tregaron with £1million being approved and £305,000 received for the 1st stage of development in 2019-20.

The Discretionary Capital Programme had been submitted for ministerial approval. No queries have been received to date, with approval expected imminently.

HLL asked whether the board could have a more detailed report on how the revenue programme is progressing and whether some projects can be mainstreamed and funding freed up for alternative projects. **ACTION: KN**

Members asked whether MP could confirm the date that Welsh Government are submitting a response to the recent Wales Audit Office report on ICF. **ACTION: MP**

9. RPB and Public Services Boards joint working

Following initial feedback from the regional event for the RPB and Public Services Boards (PSBs) held in June at the previous meeting, MP presented a paper outlining areas identified for joint working moving forward. The paper would also be considered by the three PSBs during September.

These areas identified were as follows:

- TEC
- Continuous engagement
- Social and green solutions for health
- Connecting People, Kind Communities

MP advised that, if approved in principle by the RPB and three PSBs, work would be taken forward by the respective coordinators to develop more detailed proposals/ work plans for consideration and approval by each Board. The initial priority would be social and green solutions for health, which would be led by RJ.

Members approved the proposals.

10. RPB and partnership working self-assessment framework

MP advised that a stakeholder group had been convened by Welsh Government develop a self-assessment framework for RPBs to assess their effectiveness and impact. The proposal was that self-assessments would then inform a joint inspection by Care Inspectorate Wales (CIW) and Health Inspectorate Wales (HIW). A national meeting for RPB representatives had been arranged for 2 October to discuss the proposed framework and approach and MP confirmed that West Wales colleagues would be attending and be given a chance to influence the final approach.

11. Next meeting

14th November 2019, 10:30AM, Pembrokeshire

12. AOB

Health and Social Care funding mapping

MP advised of a recent letter sent to RPB Chairs providing details of various funding streams relating to RPB remits and asking for a response from each region in relation to how greater alignment would be sought in the future. It was agreed that MP would draft an initial response on behalf of the RPB. **ACTION:MP**

Eisteddfod 2020

HLL proposed an RPB stand at the 2020 Eisteddfod, providing a valuable opportunity to promote the work of the partnership and engage with the public. It was agreed that this opportunity should be taken. **ACTION: HLL/ KN**

Winter Planning

It was noted that an element of winter plan funding would be directed via the RPBs this year. MP advised that a composite plan would be discussed at the Integrated Executive Group before coming to the RPB for approval.

The impact of additional funding coming through the RPB in terms of additional workload was noted and it was agreed that capacity needed to be kept under review in the light of this.